

## **FINGRINGHOE PARISH COUNCIL**

Dear Sir/Madam

26 April 2023

NOTICE IS HEREBY GIVEN that the ANNUAL MEETING of FINGRINGHOE PARISH COUNCIL will be held at the VILLAGE HALL, FINGRINGHOE on TUESDAY 2 MAY 2023 at 7pm, and you are hereby summoned to transact the business specified hereunder.

Yours faithfully

Petra Palfreyman

Parish Clerk Fingringhoe Parish Council

### **AGENDA**

Members of the public and press are welcome to attend the meeting.

Chairman to state/request:

- The fire exit procedure
- That members of the public should remain quiet while the council meeting is in progress
- That mobile phones are all switched to silent

1. Election of Chairman for the coming year
2. Election of Vice Chairman for the coming year
3. To receive apologies for absence.
4. To record declarations of interest.
5. Public Questions – an opportunity for members of the public to ask questions about items on the agenda.
6. To receive reports from our Essex County and Colchester City Councillors.
7. To approve the minutes of the meeting on 17 APRIL 2023 and any matters arising.

8. To consider planning applications received.
  - 230790 Mr and Mrs Asioli Haye Cottage, Upper Haye Lane, Fingringhoe Colchester CO5 7AB Single storey extension and entrance canopy to replace existing porch Expiry date: 04/05/2023
  - 230557 Mr Conrad Staines The Hedges, Haye Lane, Fingringhoe Essex CO5 7AD Locating a mobile home in the garden. Providing a levelled 3.4 m wide path of crushed concrete between and existing road gate onto Haye Lane and the location of the mobile home. Expiry date: 08/05/23
9. To receive planning notification decisions
  - 230485 Miss R Eley 12 Frere Way, Fingringhoe Essex CO5 7BP Single storey side / rear extension Decision Type: Approve Conditional
10. Finance
  - a) Accounts payable April/May 2023
  - b) To note the bank reconciliation to 30 April 2023
  - c) To receive an update about the end of year accounts and Annual Return
11. To review and agree the following policies:
 

Strategic Risk Assessment	Co-option Policy
Data breach policy	Freedom of Information
Standing Orders	Financial Regulations
12. To review and agree the assets register
13. To receive details of the Green Groups Urban Wildlife Champions project
14. To consider adopting a Parish Council logo to use on the website, emails, and letterheads and other formal correspondence
15. To discuss how to proceed with emptying and removing the container at the Recreation Ground
16. To consider a request from the chairman of Wivenhoe United Football Club for use of the football pitches on Sunday mornings, at the recreation ground, for a youth football team
17. To consider collaborating with East Donyland Parish Council to discuss how to improve the John Brunning Walk footpath
18. To receive reports from Parish representatives
 

Footpaths	Village Pond	Recreation Ground
Transport	Fingringhoe School	
19. To discuss the cost of repairs to the play area gate at the Recreation Ground

20. To discuss and agree the design and cost of the honours board for Fingringhoe School, to commemorate the coronation of King Charles III on 6 May 2023

21. Updates from the clerk about ongoing issues and outstanding matters

22. Date of next meeting – TUESDAY 6 JUNE 2023 at 7pm at Fingringhoe Village Hall

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