



FINGRINGHOE PARISH COUNCIL

Dear Sir/Madam

29 April 2025

NOTICE IS HEREBY GIVEN that the ANNUAL MEETING of FINGRINGHOE PARISH COUNCIL will be held at the VILLAGE HALL, FINGRINGHOE on TUESDAY 6th MAY 2025 hereby summoned to transact the business specified hereunder.

Yours faithfully

Petra Palfreyman

Parish Clerk Fingringhoe Parish Council

AGENDA

Members of the public and press are welcome to attend the meeting.

Chairman to state/request:

- The fire exit procedure
- That members of the public should remain quiet while the council meeting is in progress
- That mobile phones are all switched to silent

1. Election of chairman for the coming year
2. Election of vice chairman for the coming year
3. To receive apologies for absence.
4. To record declarations of interest.
5. Public Questions – an opportunity for members of the public to ask questions about items on the agenda.

6. To receive reports from our Essex County and Colchester City Councillors.
7. To approve the minutes of the meeting on 1 APRIL 2025 and any matters arising.
8. To consider planning applications received.

250811 Mr Conrad Staines The Hedges, Haye Lane, Fingringhoe Essex CO5 7AD
Application for variation of condition 1 following grant of planning permission 230557
Expiry date: 21 May 2025

FOR INFORMATION ONLY

250624 April Cottage, Ferry Road, Fingringhoe Colchester CO5 7BY Construction of
ground floor rear extension to replace existing conservatory Expiry date: 18/04/25
Discussed by email under delegated powers – no comment

9. Finance
 - a) Accounts payable April/May 2025
 - b) To note the bank reconciliation to 30 April 2025
 - c) To note the Annual Accounts for the year ending 31 March 2025
 - d) To note the report from the Internal Auditor
 - e) To approve and sign the Annual Governance Statement (Section 1)
 - f) To approve and sign the Annual Governance Statement (Section 2)
 - g) To advise the dates for the Exercise of Public Rights
10. To review and agree the following policies and documents:

Standing Orders	Financial Regulations
Freedom of Information	Co-option policy
Date Breach policy	Strategic Risk assessment
Code of Conduct	Model Councillor/Officer protocol
11. To review and agree the asset register
12. To discuss the location of the new village sign
13. To receive an update about the VE DAY 80 beacon lighting on Thursday 8th May 2025 at 9.30pm
14. To consider a request for donation from the Wivenhoe, Rowhedge and Fingringhoe Ferry, to purchase a new ferry in 2026

15. To receive reports from Parish representatives

- Footpaths
- Village Pond
- Recreation Ground
- Transport
- Fingringhoe School

16. To receive an update about the following:

- Boardwalk at pond
- Surface water/village pond
- Barnfields
- Cycling signs
- Common land
- Play area

17. Date of next meeting – TUESDAY 3RD JUNE 2025 at 7pm at Fingringhoe Village Hall