

## FINGRINGHOE PARISH COUNCIL

### COUNCIL MEETING – 17 APRIL

A meeting of the Council took place at Fingringhoe Village Hall, Chapel Road, Fingringhoe, Colchester, Essex CO5 7BH on TUESDAY 17 APRIL 2023 at 7.10pm, following the Annual Parish meeting.

Councillors present: Gerald Ketley – Chairman  
Michael Clarke – Vice Chairman  
Ian Chamberlain  
Emma Dixon  
Neil Gordon  
Sharron Law  
Jonathan Martin  
Petra Palfreyman – Parish Clerk

Also in attendance – CBC Cllr Patricia Moore and 3 members of the public.

036/23	Apologies for absence – Cllr Robert Davidson
037/23	To record declarations of interest - none
038/23	Public Questions - none
039/23	To approve minutes of the meeting on 7 MARCH 2023 and any matters arising - the minutes as previously circulated were approved for signing. There were no matters arising.
040/23	To receive reports from Colchester Borough Councillors – Cllr Pat Moore advised that she would be retiring as a councillor in May 2023 and gave thanks to the Council for voting her in and working together. There are some good and bad points about the new consultation. With changes proposed for St Botolphs area and 3 pedestrian crossings on the South Way, this may affect the traffic flow on the South side of Colchester. Also there are plans to fill in the Crouch Street/Balkerne Hill subway and put in a bike lane. Town planners want to promote Colchester as an historic place to visit. The clerk agreed to send details of funding needed for signage to Cllr Davidson and Moore. Councillor Gerald Ketley thanked Councillor Moore for her help over the last 8 years and wished her a happy and healthy retirement.
041/23	To consider planning applications received 230557 Mr Conrad Staines The Hedges, Haye Lane, Fingringhoe Essex CO5 7AD Locating a mobile home in the garden. Providing a levelled

	<p>3.4 m wide path of crushed concrete between and existing road gate onto Haye Lane and the location of the mobile home. Expiry date: 30/9/23 Defer to next meeting. The clerk to ask CCC planners about conditions with the application.</p> <p>230475            Mr &amp; Mrs J PEAT            Greenacres, Abberton Road, Fingringhoe Colchester CO5 7AL            Erection of detached garage/workshop building            Expiry date: 29/3/23 – extended to 18/4/23. Objection – no other buildings in the area. Concerns the development will become another residential dwelling.</p> <p>230485            Miss R Eley            12 Frere Way, Fingringhoe Essex CO5 7BPSingle storey side / rear extension            Expiry date: 29/03/23 – extended to 18/4/23. No comment</p> <p>230704            Mr &amp; Mrs Edwards            Ballast Quay Farm, Ballast Quay Road, Fingringhoe Colchester CO5 7DB            Proposed first floor extension over existing single storey Expiry date: 26/04/2023. No comment</p>																																				
042/23	<p>To receive planning notification decision</p> <p>222485            Miss T Paine            Fingringhoe Hall Barns, Furneaux Lane, Fingringhoe Colchester Application for Variation of Condition 2 following grant of planning permission. (202400) (REVISED PLANS RECEIVED) Decision type: Approve Conditional</p>																																				
043/23	<p>FINANCE</p> <p>a )Accounts payable March/April 2023 -the following payments were noted and agreed apart from Sports &amp; Playground Services £682.80 for the gate repairs as it is not closing properly.</p> <table border="1" data-bbox="320 1368 1289 2074"> <thead> <tr> <th>Invoice date</th> <th>Payee</th> <th>Purpose</th> <th>Cheque /BACs</th> <th>Amount £</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td>17.03.23</td> <td>ICO</td> <td>Information Commissions Office (PAID)</td> <td>D/D</td> <td>35.00</td> <td></td> </tr> <tr> <td>17.03.23</td> <td>Anglia Inspection Service</td> <td>Annual Play area inspections (PAID)</td> <td>Bacs</td> <td>180.00</td> <td>30.00</td> </tr> <tr> <td>17.03.23</td> <td>Adrian Watson</td> <td>Pigs Foot Green &amp; Recreation Ground (PAID)</td> <td>Bacs</td> <td>1370.00</td> <td></td> </tr> <tr> <td>31.03.23</td> <td>P Palfreyman</td> <td>March wages and office allowance (PAID)</td> <td>Bacs</td> <td>600.20</td> <td></td> </tr> <tr> <td>31.03.23</td> <td>Unity Bank</td> <td>Bank charges (PAID)</td> <td>Bacs</td> <td>18.00</td> <td></td> </tr> </tbody> </table>	Invoice date	Payee	Purpose	Cheque /BACs	Amount £	VAT	17.03.23	ICO	Information Commissions Office (PAID)	D/D	35.00		17.03.23	Anglia Inspection Service	Annual Play area inspections (PAID)	Bacs	180.00	30.00	17.03.23	Adrian Watson	Pigs Foot Green & Recreation Ground (PAID)	Bacs	1370.00		31.03.23	P Palfreyman	March wages and office allowance (PAID)	Bacs	600.20		31.03.23	Unity Bank	Bank charges (PAID)	Bacs	18.00	
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17.04.23	CBC	Bin collection and play area inspections	Bacs	682.27	
17.04.23	Impact Signs	Welcome signs and Dogs on Leads signs	Bacs	738.00	123.00
17.04.23	P Palfreyman	Printer Ink	Bacs	29.89	4.98
17.04.23	EALC	Annual subscription	Bacs	250.74	
17.04.23	Sports & Playground Services	Play area maintenance – seats, nest swing, daisy slide and flat swings	Bacs	630.00	105.00
17.04.23	Sports & Playground Services	Play area maintenance - gate	Bacs	682.80	113.80
17.04.23	BHIB Insurance	Annual insurance	Bacs	481.80	

b) To note the bank reconciliation to 31 March 2023 – noted and agreed

c) To provide an update about the end of year finance reports and accounts – the clerk advised that as income and expenditure has exceeded £25000 this year, there is more work on the annual return and an additional fee. The Receipts and Payments account is complete, and the clerk hopes to complete the return this week.

d) To confirm the insurance renewal – a 3-year agreement with BHIB Ltd costing £481.80 for 2023/24 – discussed and agreed.

044/23	John Brunning Walk – to discuss the access to the footpath after wet weather, how it affects nearby residents and consider any actions – although the footpath is not in Fingringhoe, the clerk will contact ECC Public Rights of Way officer to have a look at the condition of the path with a view to taking some remedial actions.
045/23	Broken bench - to discuss replacing the broken bench on Holmwood Farm, Brook Hall Rd, with the landowner's permission – the clerk will telephone the landowner to seek permission in the first instance.
046/23	Coronation plaque – to discuss the materials and format of the plaque for the local primary school. The clerk will obtain some quotes and arrange a

	meeting with the school to discuss the best type and honours board and layout.
047/23	Sand works camping – to consider a request to ECC for signage or measures to prevent camping. The Council agreed to formally request signage in the area to state no camping from ECC.
048/23	To receive updates for: <ul style="list-style-type: none"> <li>• Play area works, including the Locality Budget funding – it was decided the cantilever swing does not need a new surface and so the Locality budget is not required. The play area maintenance is complete. The clerk will contact the repair company to rectify the gate closing properly.</li> <li>• Signage – play area and village signs. Now all complete.</li> <li>• 20 mph speed limit petition progress. No update from ECC.</li> <li>• Container at the Recreation Ground. Defer next meeting.</li> </ul>
049/23	To receive reports from Parish representatives <ul style="list-style-type: none"> <li>• Footpaths – nothing to report</li> <li>• Village Pond – nothing to report</li> <li>• Recreation Ground – the first grass cut will take place next week</li> <li>• Transport – Cllr Dixon attended a meeting last week which confirmed bus usage is down everywhere since the pandemic</li> <li>• Fingringhoe School – the school have requested use of Church Green on Friday 5 May to have a coronation picnic</li> </ul>
050/23	Date of the next meeting – TUESDAY 2 MAY 2023 at 7pm at Fingringhoe Village Hall. This meeting will be the Annual Meeting of the Parish Council.

There being no further business, the meeting closed at 8.40pm