

FINGRINGHOE PARISH COUNCIL

ANNUAL COUNCIL MEETING – 2 MAY 2023

The Annual meeting of the Council took place at Fingringhoe Village Hall, Chapel Road, Fingringhoe, Colchester, Essex CO5 7BH on TUESDAY 2 May 2023 at 7pm.

Councillors present: Gerald Ketley
Michael Clarke
Ian Chamberlain
Emma Dixon
Neil Gordon
Jonathan Martin
Petra Palfreyman – Parish Clerk

Also in attendance – CBC Cllr Robert Davidson. There were no members of the public in attendance.

051/23	Election of Chairman for coming year - – Cllr Gerald Ketley was elected as chairman for the ensuing year. Cllr Ketley signed the Declaration of Acceptance.
052/23	Election of Vice Chairman for coming year - Cllr Clarke was elected as Vice Chairman for the ensuing year. Cllr Clarke signed the Declaration of Acceptance.
053/23	Apologies for absence – Cllr Kevin Bentley and Cllr S Law
054/23	To record declarations of interest - none
055/23	Public Questions - none
056/23	To receive reports from our Essex County and Colchester Borough Councillors – Cllr Davidson reported that no major changes are expected from the elections. Electric cars are considered a fire risk in car parks. St Johns Street and St Marys car park both have concrete cancer, and their future is uncertain. The frater service that used to visit Peldon, Abberton and Rowhedge has now been stopped as the Mersea Recycling Centre is close enough.
057/23	To approve minutes of the meeting on 17 April 2023 and any matters arising - the minutes as previously circulated were approved for signing. There were no matters arising.
058/23	To consider planning applications received

	<p>230790 Mr and Mrs Asioli Haye Cottage, Upper Haye Lane, Fingringhoe Colchester CO5 7AB Single storey extension and entrance canopy to replace existing porch Expiry date: 04/05/2023 No comments.</p> <p>230557 Mr Conrad Staines The Hedges, Haye Lane, Fingringhoe Essex CO5 7AD Locating a mobile home in the garden. Providing a levelled 3.4 m wide path of crushed concrete between and existing road gate onto Haye Lane and the location of the mobile home. Expiry date: 08/05/23Comments – agree for a temporary arrangement and no commercial use</p>																								
059/23	<p>To receive planning notification decision</p> <p>230485 Miss R Eley 12 Frere Way, Fingringhoe Essex CO5 7BPSingle storey side / rear extension Decision Type: Approve Conditional</p>																								
060/23	<p>FINANCE</p> <p>a) Accounts payable April/May 2023 -the following payments were noted and agreed</p> <table border="1"> <thead> <tr> <th>Invoice date</th> <th>Payee</th> <th>Purpose</th> <th>Cheque /BACs</th> <th>Amount £</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td>28.4.23</td> <td>Page Computers</td> <td>Microsoft Office 365 renewal</td> <td>Bacs</td> <td>60.00</td> <td>10.00</td> </tr> <tr> <td>28.4.23</td> <td>P Palfreyman</td> <td>April wages</td> <td>Bacs</td> <td>500.40</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>A payment to Dines Agri for £265.00 which was submitted after the agenda was prepared, was also agreed.</p> <p>b) To note the bank reconciliation to 30 April 2023 – noted and agreed</p> <p>c)To receive an update about the end of year accounts and Annual Return. The clerk confirmed the end of year accounts and Annual Return have been submitted to the Internal Auditor, for review. This will be discussed again at the June 2023 meeting.</p>	Invoice date	Payee	Purpose	Cheque /BACs	Amount £	VAT	28.4.23	Page Computers	Microsoft Office 365 renewal	Bacs	60.00	10.00	28.4.23	P Palfreyman	April wages	Bacs	500.40							
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061/23	<p>To review and agree the following policies:</p> <table> <tr> <td>Strategic Risk Assessment</td> <td>Co-option Policy</td> </tr> <tr> <td>Data breach policy</td> <td>Freedom of Information</td> </tr> <tr> <td>Standing Orders</td> <td>Financial Regulations</td> </tr> </table> <p>All documents and policies were reconfirmed.</p>	Strategic Risk Assessment	Co-option Policy	Data breach policy	Freedom of Information	Standing Orders	Financial Regulations																		
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063/23	<p>To receive details of the Green Groups Urban Wildlife Champions project – this item was deferred as members from the group were not available.</p>																								

064/23	To consider adopting a Parish Council logo to use on the website, emails, and letterheads and other formal correspondence – the Council reviewed the oak leaf logo and agreed they would like to see the church, an oak tree and a whalebone instead. The clerk will discuss this with the designer.
064/23	To discuss how to proceed with emptying and removing the container at the Recreation Ground – defer to next meeting.
065/23	To consider a request from the chairman of Wivenhoe United Football Club for use of the football pitches on Sunday mornings, at the recreation ground, for a youth football team – the Council discussed the request but agreed that due to the lack of changing facilities, toilets and small car park, the pitches were not suitable. Also that the land should be kept available for local ad hoc use.
066/23	To consider collaborating with East Donyland Parish Council to discuss how to improve the John Brunning Walk footpath – the clerk will liaise with EDPC, as the footpath is on their land but pupils from the school use the path to walk to and from school
067/23	To receive reports from Parish representatives <ul style="list-style-type: none"> • Footpaths – nothing to report • Village Pond – a working party will be arranged to clear the weed • Recreation Ground – nothing to report • Transport – nothing to report • Fingringhoe School – the clerk has been liaising with the school to arrange a Coronation plaque.
068/23	To discuss the cost of repairs to the play area gate at the Recreation Ground – the gate is still in need of adjusting before the invoice can be paid. The clerk will contact the repair company for further action.
069/23	To discuss and agree the design and cost of the honours board for Fingringhoe School, to commemorate the coronation of King Charles III on 6 May 2023 – the clerk offered 3 designs to the school for agreement. The arch design was favoured by the school and councillors and the wording and layout was agreed. The clerk will arrange for the board to be constructed.
070/23	Updates from the clerk about ongoing issues and outstanding matters. The clerk advised that a removal notice has been put on the abandoned boat at Ferry Rd. No further updates have been received about the sand works ownership/signage, 20 mph speed limit, CCTV or S106 money query.
071/23	Date of the next meeting – TUESDAY 6 JUNE 2023 at 7pm at Fingringhoe Village Hall.

There being no further business, the meeting closed at 8.40pm